

Dated 21 April 2025

**Public notice is given of Meeting of Twyning Parish Council to be held at 7.30pm in Ann Townend Hall, Church End, GL20 6DA on Monday 28 April for the transaction of business on the following agenda.**

**All members of the public and press are welcome to attend.**

**To all Members of Twyning Parish Council**

Councillors are hereby summoned to attend the **Meeting of Twyning Parish Council** to be held on **Monday 28 April 2025** in **Ann Townend Hall, Church End, GL20 6DA** commencing at **7.30pm** for the transaction of business on the following agenda.

Clerk to Twyning Parish Council

## **A G E N D A**

- 25.04.28.01 To receive and approve apologies for absence and confirm the meeting is quorate
- 25.04.28.02 To receive declarations of interest for items on the Agenda below, including Disclosable Pecuniary interests that members may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensation.
- 25.04.28.03 To **confirm and sign the minutes** of the Parish Council Meeting held on 17 March 2025.
- 25.04.28.04 To receive the Clerk's Report
- 25.04.28.05 To receive the County Councillor's and District Councillors Report
- 25.04.28.06 To receive notice of Temporary Road Closures
- 25.04.28.07 To receive Tree Warden report – TPO licence applied for Oriental Plain trimming
- 25.04.28.08 To discuss The Amenities Working Group – (Cllrs. Ellis, Hadley, Holden, Westwood)
- 25.04.28.09 To discuss Biodiversity Action Plan Working Group – (Cllrs. Cox, Holden, O'Dell, Draper)
- 25.04.28.10 To receive Village Hall Rep comment – (Cllr. Clayson)
- 25.04.28.11 To receive Councillor Advocacy Scheme comment – (Cllr. Cox)
- 25.04.28.12 To receive Council auditor comment – (Cllr Clayson)
- 25.04.28.13 To discuss 20 is plenty – Email chased Cllr Cody 10/04, also rang Stuart Bullen GCC regarding 3 pole installs, works order raised, site plan to be sent to TP install date TBC
- 25.04.28.14 To discuss Page's Lane – (Cllr Davies)
- 25.04.28.15 To discuss CIL – Meeting held 14 April for discussions

- 25.04.28.16 Cattle grid sign – Cotswold Grange, Borough Cllr Sztymiak contacted for update - (Cllr Holden)
- 25.04.28.17 To discuss Website – ParishOnline quote £385. Less £100 grant if gov.uk domain for 1<sup>st</sup> year. Mapping available at £96 (Current provider £400)
- 25.04.28.18 To consider VE celebration grant – Church End  
(All residents of Church End invited)  
*Cost: Village hall hire (6h @ £11 per hour) £66*  
*Decorations: bunting x2 £15.78 plus a flag and VE celebration kit £15.99*  
*Contribution towards Fish & Chip supper Total requested £250*
- 25.04.28.19 To approve - Repairs to 2 benches at Hill End and entrance to ACE field.  
Quote from Men's Shed - refurbish benches for £75 each to include materials and fitting and a £45 Donation towards our running costs making a total of £195.
- 25.04.28.20 **Finance & Governance**  
To receive – Internal Auditor Report and review Action Plan  
To approve - AGAR Section 1 – Annual Governance Statement 2024/25  
To approve – AGAR Section 2 – Accounting Statements 2024/25  
To approve - Defib install at Fleet Inn, car park.  
Contribution of £665 from Fleet Inn. Balance to be funded = £285  
To approve – Clerk additional hours, total 14 hours Mar-Apr 25  
To approve – Scribe Accounts Direct Debit £37 plus VAT  
To receive – Budget/Spend account to Mar 31st 2025  
To receive – Primary User to Clerk/RFO at HSBC  
To approve – Model Standing Orders 2025 update
- 25.04.28.21 **Review of Risk Assessment**
- 25.04.28.22 **To approve the April payment list/those paid between meetings and to note receipts.**

**Payments made since last meeting 17.03.25, under delegated authority**

Administration		£1010.63	
PATA	INV 24/0885/PPS	£37.35	
HMRC	PAYE/NI	£294.73	
Scribe Accounts	Inv 9940	£448.00	£89.60 VAT

**Payments listed for authorisation on 28.04.25**

D Lockett	2 x bags of Mulch	£17.50
Travel Expenses	Staff	£27.00
GAPTC	Inv 863 Clerk Part 3	£45.00

One.com	Inv 40967006	£136.35	£27.27 VAT
J Brookes Football	Inv 2394	£300.00	
J Brookes Village	Inv 2393	£700.00	
Village Hall (Meeting)	Inv 2237	£24.00	

<b>Receipts</b>	Jigsaw	Inv 59-24	£140.00
	New Docs Ltd	Inv 58-25	£35.00
	HMRC VAT reclaim (V126)		£5643.39
	Advice 4U Financial (Ruby)	Inv 49-24	£70.00

#### **Account Balances at 16/04/2025**

CIL Account	2438.12
Current Account	7698.76
Revenue Reserves	9673.75
Nationwide Account	31918.62

- 25.04.28.23 **Public Session:** To provide members of the public/press with the opportunity to comment on items on the Agenda or raise items for future consideration.
- 25.04.28.24 **To discuss contact from Members of public –**  
The Clerk has received an interest to become a Parish Councillor. Email 16/04/2025
- 25.04.28.25 To consider matters for the agenda of the next Parish Council meeting  
(no decisions may take place at this item)
- 25.04.28.26 **To discuss Confidential Matters –**  
Showborough Common Land  
*Email received MOP 28/02/25*
- 25.04.28.27 To discuss Common Land and Twyning Green. Our client: Twyning Pasture Holders -  
Ref MFG Solicitors:MA:TWY01231.0001  
*Response Emailed 21/04/2025*
- 25.04.28.28 **To resolve the Date of Next Council Meeting (AGM) as  
Monday 19 May 2025 at Village Hall, Fleet Road**
- 25.04.28.29 Meeting closed at TIME.