

Dated 14 April 2026

Public notice is given of Meeting of Twyning Parish Council to be held at 7.30pm in Twyning Village Hall Fleet Road on Monday 20 April the transaction of business on the following agenda.

All members of the public and press are welcome to attend.

To all Members of Twyning Parish Council

Councillors are hereby summoned to attend the **Meeting of Twyning Parish Council** to be held on **Monday 20 April 2026** in **Twyning Village Hall, Fleet Road** commencing at **7.30pm** for the transaction of business on the following agenda.

Clerk to Twyning Parish Council

A G E N D A

- 26.04.20.01 To receive and approve apologies for absence and confirm the meeting is quorate – Apologies –
- 26.04.20.02 To receive **Declarations of Interest**: Councillors are reminded that to ensure transparency and retain public confidence in the council's decisions they are required to -
 - a) Keep their Register of Interests form up to date;
 - b) Declare any Disclosable Pecuniary Interests (DPI) and any Other Disclosable Interests (ODI) in agenda items and the nature of those interests
- 26.04.20.03 **Adoption of minutes**. To approve adoption of the minutes of the Parish Council Minutes – 16 March 2026
- 26.04.20.04 To discuss Bulletin Editor vacancy – (TBA next publication date June 26)
- 26.04.20.05 To receive the County Councillor's and District Councillors Report
- 26.04.20.06 To receive notice of Temporary Road Closures:-
- 26.04.20.07 To receive Tree Warden report

Monthly Visual Observation Report – 2026 Date: 3 April 26

Locations: Parish Council owned trees at TRAC, Village Green, Quay and Ratley Green.

I carried out a **non-professional visual observation from ground level only** of the Parish Council trees at locations listed above. This report is NOT an assessment of tree safety.

Observations:

Once again, significant branch shedding from the Ash tree next to the London Plane. This



branch was hung in the canopy but low enough to be snared and bought down.

Wisdom of leaving the seat under this tree is questionable.

Remainder of PC trees showed no obvious visible defects observed at ground level.

Any concerns identified are reported for the Parish Council's consideration and decision on whether professional advice is required.

- 26.04.20.08 To discuss The Amenities Working Group (CIL/S106)
- 26.04.20.09 To discuss Biodiversity Action Plan Working Group (Cllrs Holden, O'Dell, Draper)
- 26.04.20.10 To receive Council auditor comment – Cllr Clayson
- 26.04.20.11 To receive Village Hall rep comments – Cllr Clayson
- 26.04.20.12 To discuss progress (25.06.16.07) Pontoon at the Quay – Cllr Clayson
- 26.04.20.13 To receive progress of VAS & pole installation following meeting with GCC M Kelly, Cllr Clayson & Holden Thur 2nd April
- 26.04.20.14 To receive progress (25.10.20.15) Bench x 4 placed by Village Inn onto the Village Green – Cllr Westwood
- 26.04.20.15 To discuss - Email contact from MOP In April

1.) Could you add to the next TPC agenda to place more wooden posts around the bottom corner of the Green so people cannot start parking all up its edge (see attached photo)? It will get worse and worse otherwise.



2.) Following the replacement of the broken waste bin on the Village Green by the School. Can the dog poo bag dispenser be removed at the same time as it is not thought that it has been replenished for some time. The holder was purchased & owned by the Parish Council.

Finance & Governance

- 26.04.20.16 TRAC - To consider increasing annual funding contribution to £1,500 annually
- 26.04.20.17 To consider allocation/spend of this year's reserves.
 - Legal Cost 2K – Earmarked reserve
 - VAS unit purchase 4K – Capital
 - Noticeboard refurbishment - £735 - Capital
 - Footpaths/Lengthsman 5K - Capital
- 26.04.20.18 To consider the allocation of CIL funds to support a Lengthsman contract for infrastructure maintenance within the parish. – Following contact with TBC for guidance as below.

The CIL Regulation 59C sets out the how local councils must use their neighbourhood CIL receipts.

“A local council must use CIL receipts passed to it in accordance with regulation 59A or 59B to support the development of the local council's area, or any part of that area, by funding—

(a) the provision, improvement, replacement, operation or maintenance of infrastructure; or

(b) anything else that is concerned with addressing the demands that development places on an area.”

Whether a lengthsman would be suitable use of these funds would depend on the duties carried out and how they support development or address the demands development places on Twyning. The specifics of how these funds should be utilised in Twyning is best understood by the Parish Council and residents, although I emphasise these must comply with regulation above.

26.04.20.19 To receive Budget/Spend Net position to March 31st 2026.

26.04.20.20 **Audit compliance 2025-26**

Internal audit has been submitted to GAPTC.
To adopt new - Internal Controls & Governance Policy
To adopt new - Investment and Reserves Policy

26.04.20.21 **To approve payment** list/those paid between meetings and to note receipts.

Payments made since last meeting 16.02.26

Travel expenses		£30.60
Biz Stationery – paper, lever arch file		£14.23
Amazon -Printer consumables		£10.65
Amazon – Printer inks		£14.99
Village Hall - Meeting	INV2340	£24.00
Admin		£1016.04
Microsoft 365	T12600910407	£12.10
GALC – Annual Subscription		£671.60
PATA -payroll services		£40.35

Receipts

Twyning Tigers-pitch hire	£110.00
HMRC VAT reclaim	£883.03

Payments listed for authorisation on 20.04.25

J Brookes	Inv 2503	£700.00
J Brookes	Inv 2504	£300.00
Men’s Shed	TMS025	£735.00
Zurich Town & Parish Insurance Renewal:		
YLL-2720877573	01 June 2026	£918.04
Village Hall – Meeting	INV2350	£24.00
One.com renewal		£192.42
Community Heartbeat Trust	21354	£162.00

Account Balances at 31/03/2026 - reconciled

CIL Account	64,499.14
Current Account	11,213.31
Revenue Reserves	6,992.95
Nationwide Account	32,442.74
Total	£115,148.14

- 26.04.20.22 **Public Session:** To provide members of the public/press with the opportunity to comment on items on the Agenda or raise items for future consideration.
- 26.04.20.23 To consider matters for the agenda of the next Parish Council meeting (no decisions may take place at this item)
- 26.04.20.24 **To discuss Confidential Matters –**
To discuss Twyning Green – Awaiting reply
To discuss Showborough Common – Digging, Licence, Permissions
- 26.04.20.25 **To resolve the Date of Next Council Meeting as Monday 18 May 2026 at Village Hall, Fleet Road**
- 26.04.20.26 Meeting closed at TIME.