

Full Committee MINUTES 15 June 2026

MINUTES (Subject to agreement at the next Committee meeting) of the meeting of the Full Committee of the Parish Council held on 15 June 2026 at 7.30pm in Twyning Village Hall

Members Present: Cllr Clayson, Draper, Hammett, Simmons, Ellis, Holden, O'Dell
Borough Cllr Sztymiak & Workman, County Cllr Smith

Attendees: Clerk, 11 Members of the public

MINUTES

- 26.06.15.01 To receive and approve apologies for absence and confirm the meeting is quorate – Apologies – **Cllr's Davies & Westwood**
- 26.06.15.02 To receive Declarations of Interest: Councillors are reminded that to ensure transparency and retain public confidence in the council's decisions they are required to –
a) Keep their Register of Interests form up to date;
b) Declare any Disclosable Pecuniary Interests (DPI) and any Other Disclosable Interests (ODI) in agenda items and the nature of those interests and to consider any prior requests from members for Dispensation.
- 26.06.15.03 Adoption of minutes. To approve adoption of the minutes of the Parish Council Minutes – 18 May 2026 – **Minutes approved and signed by Chair**
- 26.06.15.04 To receive the County Councillor's and District Councillors Report – **Previously Circulated**
- 26.06.15.05 To receive notice of Temporary Road Closures:- **None received**
- 26.06.15.06 To receive Tree Warden report Monthly Visual Observation Report – 2026
Date: 1 June 2026

Locations: Parish Council owned trees at TRAC, Village Green, Quay and Ratley Green. I carried out a **non-professional visual observation from ground level only** of the Parish Council trees at locations listed above. This report is NOT an assessment of tree safety.

Observations:

The broken branch on the white mulberry tree to the rear of the tennis courts on TRAC has not yet been remove. – **Now removed**

There is a substantial downwards hanging dead branch in the London Plane. –
Action - **Clerk to contact Tree warden**

Black lichen is noticeable on most of the large trees on the green.
Remainder of PC trees showed no obvious visible defects observed at ground level.

- 26.06.15.07 To discuss the removal of bench located below the Ash Tree next to the London Plane – Village Green due to safety consideration following falling branches & tree report April 26. – **Council agreed to remove and resight to available plinth**

- 26.06.15.08 To discuss The Amenities Working Group (CIL/S106) (Cllrs Draper, Davies, Simmons, Westwood) – **Cllr Clayson & Simmons had meeting regarding ASB at Quay. Further meeting arranged with ASB officer from TBC.**
- 26.06.15.09 To discuss attendance at meeting between PC, TRAC, Tennis Club & Playgroup regarding new building on TRAC site. **Date TBA**
- 26.06.15.10 To discuss Biodiversity Action Plan Working Group (Cllrs Holden, O'Dell, Draper) – **Cllr O'Dell updated regarding raising a Trust committee to run possible gifted land. Principal income to run the sight via bio-diversity net gain following assessments.**
- 26.06.15.11 To receive Council auditor comment – **Cllr Hammett agreed banking**
- 26.06.15.12 To receive Village Hall rep comments – **Cllr Clayson raised as users then a fire drill should be undertaken**
- 26.06.15.13 To discuss progress (25.06.16.07) Pontoon at the Quay – **Pre planning advise documentation has now been accepted at TBC**
- 26.06.15.14 To receive progress (25.10.20.15) Bench x 4 placed by Village Inn onto the Village Green – **Cllr O'Dell has spoken to VI and purchase has been agreed.**

Finance & Governance

- 26.06.15.15 To consider a funding request for 7K from Twynning Sports Club for facility upgrades to changing rooms.
Cllr Simmons to assist Club with submitting demographic & quotes (3) for works as requested by PC – Deferred
- 26.06.15.16 To consider quote for trim of ditch & spray at Kilmore pitch £360 – **Agreed by Council**
- 26.06.15.17 To consider quote for two new proposed dog bins at Goodiers Lane & Dingle Lane. Installed £292.00 Ex VAT per bin (Ubico requested to consider positions via TBC) – **Agreed by Council**
- 26.06.15.18 To adopt the ICO model publication scheme - **Adopted**
- 26.06.15.19 **To approve the May payment list/those paid between meetings and to note receipts. – Agreed by Council**

Payments made since last meeting 18.05.26

Administration	£898.64		
Travel Expenses	£15.30		
GALC Internal audit Inv1698	£400.00		
Village Hall (meeting) Inv 2360	£24.00		
J Brookes Inv 2513	£700		
J Brookes Inv 2514	£300		
Open Space Society Subscription	£45.00		
ElanCity SAJ-UK/2026/03472	£4337.07	VAT	£867.41

G James (S106)	Deposit-materials	£2000.00	VAT	£400.00
Playdale CIL spend	INV 65208	£75606.94	VAT	£15121.39

Payments listed for authorisation on 15.06.26 – All agreed

Ecosolve Ltd (S106)	INV 25682	£1300.00	VAT	£182.00
Parish Online	23UG044-0012	£410.00	VAT	£82.00
J Brookes	Inv 2523	£700.00		
J Brookes	Inv 2524	£300.00		
G James (S106)	INV750	£4976.35	VAT	£991.73
Twynning Village Hall	INV 2371	£48.00		
Travel Expenses		£15.30		

Account Balances at 31/05/2026

CIL Account	153,128.48	<i>CIL spend budgets</i>	
Current Account	1,533.80	<i>Footpaths</i>	10K
Revenue Reserves	8,992.95	<i>Hillend Reserve</i>	15K
Nationwide Account	<u>32,442.74</u>	<i>Lengthsperson</i>	10K
		<i>Pontoon</i>	10K
		Total	45K

- 26.06.15.20 Public Session: To provide members of the public/press with the opportunity to comment on items on the Agenda or raise items for future consideration. **MOP raised that he sits on the front row but cannot hear. Can the available address system be used.**
- 26.06.15.21 To consider matters for the agenda of the next Parish Council meeting (no decisions may take place at this item)
- 26.06.15.22 To discuss Confidential Matters – Showborough
- 26.06.15.23 To resolve the Date of Next Council Meeting as Monday 20 July 2026 at Village Hall, Fleet Road
- 26.06.15.24 Meeting closed at 9.05pm.