

Dated 25 September 2026



MINUTES (Subject to agreement at the next Committee meeting) of the meeting of the Twyning Parish Council held on 21 September 2026 at 7.30pm in Twyning Village Hall

Members Present: Cllr Davies, Westwood, Hammett, Clayson, Ellis, Draper, Holden, O'Dell, Borough Cllr Workman & Sztymiak

Attendees: Clerk, 7 members of the public

MINUTES

- 26.09.21.01 To receive and approve apologies for absence and confirm the meeting is quorate – Apologies – **Cllr Simmons**
- 26.09.21.02 To receive Declarations of Interest: Councillors are reminded that to ensure transparency and retain public confidence in the council's decisions they are required to –
 - a) Keep their Register of Interests form up to date;
 - b) Declare any Disclosable Pecuniary Interests (DPI) and any Other Disclosable Interests (ODI) in agenda items and the nature of those interests and to consider any prior requests from members for Dispensation. - **None**
- 26.09.21.03 Adoption of minutes. To approve adoption of the minutes of the Parish Council Minutes – 20 July 2026 – **Agreed & signed by Chair**
- 26.09.21.04 To receive the County Councillor's and District Council llors Report – **Borough report received & noted.**
- 26.09.21.05 Amenities Working Group – Cllr's Draper, Davies, Simmons & Westwood Undertake Review of Risk Management Schedule – **Deferred. Meeting to be held**
To discuss The Quay – ASB, litter. - **Deferred**
- 26.09.21.06 To reconsider the installation of a Pontoon at Quay. (CIL spend)
25/00134/PRE- Part Parcel 4339 Adjacent Lowenva – Pontoon
Pre-planning has now advised planning permission is required & scheme likely to be supported. – Cllr Clayson – **Council requested representative from Scouts to attend the next meeting.**
- 26.09.21.07 To review Visual Risk assessment for Quay – **Deferred. Amenities WG**
To review visual risk assessment of War Memorial attached – **Deferred. Amenities WG**
To review risk assessment for Village Green – **Deferred. Amenities WG**
- 26.09.21.08 To review Tree Warden report Monthly Visual Observation Report attached – **Received.**
- 26.09.21.09 To receive update Biodiversity Action Plan Working Group (Cllrs Holden, O'Dell, Draper) **Meeting scheduled.**
- 26.09.21.10 To receive Council auditor comment – **Cllr Hammett agreed banking**

- 26.09.21.11 To receive Village Hall rep comments – **Cllr Clayson, hall floor had been cleaned & sealed.**
- 26.09.21.12 Staffing Committee – Review Terms of Reference & Councillor Training policy for adoption (Cllrs O'Dell, Draper & Ellis) – **Deferred.**
- 26.09.21.13 To discuss meeting between PC, TRAC, Tennis Club & Playgroup regarding new building on TRAC site.- PC lead **Cllr Holden requested additional Cllr to attend next meeting – Cllr Davies & Cllr O'Dell confirmed**
- 26.09.21.14 To discuss Housing Needs Survey - Rural Affordable Housing.
GRCC Rural Housing Enabler attended meeting - Survey coming to each household at the end of October. Response by end January 2027.
- 26.09.21.15 To consider request from Emergency Planning Officer TBC for siting of New Sandbox for storage somewhere within Twyning.
Size: L1460 x W1010 x H975mm
Capacity: 1000ltr, Colour: Yellow, Weight: 38kg
Emergency Planning Officer attended meeting. – Parish agreed to accept the Sandbox with initial storage at TBC. TRAC to be contacted regarding positioning.
- 26.09.21.16 To consider involvement in Twyning Resilience Volunteer Group.
Initial TRG mtg expected to be in November. – **Await notification of 1st meeting.**
- 26.09.21.17 To discuss – MOP contact regarding The 'Pound' adjacent to War Memorial.
It has been observed that the Tree, Gate & wall require attention. – **Tree Warden & Cllr has attended. Men's Shed to quote**
- 26.09.21.18 To discuss S106 funding going forward, meeting held with TBC.
Funds additional to CIL. – **Council requested list sent to TBC to be circulated**

Finance & Governance

- 26.09.21.19 To receive confirmation of External Audit completion by PKF Littlejohn. - **Noted**
- 26.09.21.20 To consider a funding request from Twyning Sports Club for facility upgrades to changing rooms. – **Council agreed to fund up to 10K of CIL**
- 26.09.21.21 To agree quote for VAS installations, currently stored at Green Farm
Location 1 on what3words - [///tastes.nudge.enigma](https://www.what3words.com/#!/tastes.nudge.enigma)
This location will ensure the flashing sign does not cause disruption to the residents of the house next it.
Location 2 on what3 words - [///slug.trade.printout](https://www.what3words.com/#!/slug.trade.printout)
This location ensures the VAS is before the Langley Grove Junction. Is on the opposite side of the carriageway facing traffic heading towards Langley Grove.
Please ensure the post is sufficient distance away from the overhead cables
- Council agree quote of £992.43 Ex VAT for works. Cllr Holden to progress**
- 26.09.21.22 To consider renewal of 2yr contract for Grass cutting from April 2027 to Oct 2028
Covering following areas.
1. Twyning Village Green
 2. Going down into the village, on the right hand side the verges from opposite the War Memorial to the Village Inn Pub

3. On the left hand side the island opposite the village shop
4. Also on the left hand side the verges from the school to the last house before the new development
5. The Quay by the river
6. Green and Island at Church End
7. The football pitch Kilmore Lane – 2 cuts per month

Council agreed quote of £7280 per year, April – October

- 26.09.21.23 To consider purchase of three Bleed kits from budget for Defibs at Quay, TRAC & High Street – **Council agreed to spend £255.00**
- 26.09.21.24 To receive Budget/Spend net position attached – **Noted**
- 26.09.21.25 To consider budget 27/28 attached - **Deferred**
- 26.09.21.26 **To approve the September payment** list/those paid between meetings and to note receipts.

Payments made since last meeting 20.07.26 – Agreed by Council

J Brookes	Inv 2532,33,34	£1360.00
Twynning Village Hall	INV2381	£24.00
PRH Design, Bulletin	TPC 001	£420.00
Excel print, Bulletin	4445	£548.00
Expenses/stationery	Clerk	£41.15
PKF Ex audit	SB20261482	£756.00
Travel	Clerk	£37.40
Friends of the Earth	Grant, water testing	£400.00
J Brookes	Inv 2541,2542	£1000.00
GALC	Training	£230.00
R Beetham	Grant, footpath grp	£329.94
Twynning Village Hall	Inv2390	£32.00
R Beetham	Grant, footpath grp	£11.45
PATA	Payroll	£66.30
TBC	DEBT113151	£1024.80
Twynning Men's Shed	TMS026,027	£140.00

Receipt's since last meeting 20.07.26

Soccer Camps £480.00

Payments listed for authorisation on 21.09.26 - Agreed by Council

GALC	INV 1805	£45.00
J Brookes	Inv 2550, 51	£1000.00

Account Balances at 08/09/2026

CIL spend budgets

CIL Account	151,991.84
Current Account	9,187.73
Revenue Reserves	9,020.28
Nationwide Account	32,442.74
	<u>202,647.59</u>

Footpaths	10K
Hillend Reserve	15K
Lengthsperson	10K
Pontoon	10K
Total	45K

- 26.09.21.27 Public Session: To provide members of the public/press with the opportunity to comment on items on the Agenda or raise items for future consideration.
- 26.09.21.28 To consider matters for the agenda of the next Parish Council meeting (no decisions may take place at this item)
Renewal of Neighbourhood Development Plan 2011-2031
Policy regarding CIL funding
Council communications
- 26.09.21.29 To agree next meeting date – **Council agreed November**
- 26.09.21.30 To resolve the Date of Next Council Meeting as **Monday 16th November 2026** at Village Hall, Fleet Road
- 26.09.21.31 Meeting closed at 9.32pm.