

Twyning Parish Council

Grants Policy

Twyning Parish Council has 2 grant schemes – small grants (of up to £250) are considered at the February parish council meeting. Applications for these small grants should be submitted to the Clerk on the Council's grants application form no later than 15 January.

Applications for larger sums outside the Council's small grants budget must be submitted (on the grant application form) no later than 31 October for payment after 1 April the following year (eg by 31 October 2020 for sums payable in the financial year commencing 1 April 2021)

Grant applications – Policy Statement

1. Grants may be awarded to voluntary groups and societies, clubs, not-for-profit organisations or charities operating in Twyning Parish whose activities will benefit some or all of the residents. Groups from outside the Parish who can show a benefit to the parish are also eligible to apply.
2. Applications by individuals will not be considered and neither will applications by regional or national charities unless for a project specific to the parish or with particular application to individuals in it. No grants will be awarded for any commercial venture or private gain.
3. The amount of any award will be at the discretion of the Parish Council.
4. All applications will be considered on their merits, but in general grants will be made only for capital projects, (eg purchase of equipment, works or improvements to buildings or land). The Council may also be prepared to support community events. Grants towards revenue costs (eg running costs, salaries or consumables) will only be considered in exceptional circumstances.
5. The applicant must establish that the grant will be to the benefit the parish or some part of it or to some or all of its inhabitants. The benefit should be in proportion to the amount of the grant.
6. When considering new applications, the Parish Council will take into account any previous grant made to an organisation or group.
7. No retrospective applications will be considered.
8. All applicants will be asked to submit their audited accounts and full written details of the expense, project or event. Where appropriate, confirmation of

quotations sought from alternative suppliers should be provided. Applicants should also demonstrate the benefit to the parish.

9. All successful applicants are required to provide evidence of how the grant has been used, and what it has achieved within two months of the purchase being made or completion of the project.

10. The grant must be spent within 12 months of being given.

11. The grant may **not** be used for any purpose other than that stated in the application, without prior approval. In such circumstances, the applicant will be required to repay the grant to the Council.

12. Applicants should ensure that recognition of the grant from the Council is made in any publicity.

Your application should focus on the following:

A. How will the grant meet the needs of the community and provide a positive benefit to Twyning parish?

B. Whether the costs are appropriate and realistic?

C. What contributions have or will be raised locally, what other sources of funding are available and have other applications for funding been made?

D. Will the scheme have any beneficial environmental effects?

E. How the applicant organisation managed, as indicated by its constitution (if appropriate).

F. Demonstrate that the applicant organisation has an equal opportunity policy.

Approved by Twyning Parish Council